भारतीय कपास निगम लिमिटेड

भारत सरकार का उपक्रम - वस्त्र मंत्रालय, शाखा कार्यालय, हुबली.

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking - Ministry of Textiles)
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HUBLI – 580029, KARNATAKA.
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REF: CCI/HBL/MKTG/TRANSP./2019-2020/ **DATE: 23.10.2019**

TENDER FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P. BALES FOR THE COTTON SEASON 2019-20

The Cotton Corporation of India Ltd., Hubli invites sealed tenders from reputed and well constructed godowns/warehouses owned by individuals, companies, institutions, service providers etc. located at various areas under the jurisdiction of Branch Office-Hubli, Karnataka in proposed centres.

Bijapur	Raichur	Yadgir	Haveri	Rannebennur	Chitradurga
Lakshmeswar	Bellary	Shahpur			

As enlisted in detailed terms & conditions for storage of fully pressed cotton bales for the cotton season 2019-2020. The detailed terms and conditions along with tender form can be had from Branch Office Hubli on any working day from 23.10.2019 to 05.11.2019 upto 2:00 p.m. or can also be downloaded from CCI website i.e., **www.cotcorp.org.in** and from government tender portal i.e. **https://eprocure.gov.in.** Downloaded tenders should be accompanied with Rs.112/- in favour of "The Cotton Corporation of India Limited, Hubli" payble at Hubli, way of DD/Pay Order. Tender should be submitted as under:

1.	**Envelope-A**	envelope marked as "Technical bid" which should contain all enclosures (Annexure-ii).
2.	**Envelope-B**	envelope marked as "Financial bid" which should contain financial bid (Annexure-iii)
3.	**Envelope-C**	It should contain both envelope-A & envelope-B

Each envelope should be superscribed as **"Tender for Hiring Of Private Godowns For Storage of F.P. Bales for The Cotton Season 2019-20" and should contain the name and address of the tenderers at the bottom on Envelope C and storage location to be mentioned on all envelope A & B**. The tender form duly completed in all respects addressed to the Deputy General Manager, should reach the Branch Office Hubli within stipulated time i.e. on or before **3:00 pm on 05.11.2019**. The tender shall be opened on **05.11.2019 at 4:00 pm**. Tenders having valid MSME certificate along with UAM number are exempted from payment of tender fees on production of valid MSME certificate and UAM number along with tender form. Please note that the Corporation may engage only those godowns having CCTV cameras.

DEPUTY GENERAL MANAGER

TERMS & CONDITIONS

Sealed Tenders are invited from reputed and well constructed godowns / warehouses owned by Individual, Corporation, Instittional Private Godown owners, service providers for storage of Fully Pressed Cotton Bales of the Corporation under the jurisdiction of Branch Office, Hubli in Karnataka State. Tenders should reach this Office on or before **05-11-19 up to 3.00 pm**.
The terms and conditions of tender are as under:

1. Tender should be submitted in two bid system A & B in two separate sealed envelopes duly marked as "Bid-I (Technical) and Bid-II (Financial)" and then place the two sealed envelopes in one ENVELOPE-C duly sealed and superscribed as **"TENDER FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P.COTTON BALES FOR 2019-20 SEASON"** addressed to Dy. General Manager, The Cotton Corporation of India Ltd., Hubli and should reach on or before **05.11.2019** up to **03:00 P.M** and the tender shall be opened on the same day at **4:00 P.M.** in the presence of tenderers who remain present at that time.

2. Preference will be given to Godowns having large storage capacity in a single location.

3. The tenderer must have PAN allotted by Income Tax Department.

4. **The rate should be quoted per bale per month basis inclusive of all taxes/cess etc. exclusive of GST.**

5. The contract will be effective from the date of occupancy of the particular Godown.

6. Once rates are finalized, no escalation in the rates will be accepted during the contracted period for any reason and no extra charges shall be paid by the Corporation.

7. Tenders should be submitted strictly in the prescribed tender form along with terms and conditions which can be had from Branch Office during working hours on any working day on payment of Rs.112/- (Rupees One Hundred Twelve only). Those who are downloading the tender forms from the website shall have to pay Rs.112/- (Rupees One Hundred Twelve only) by way of D.D. in favour of "The Cotton Corporation of India Limited, payable at Hubli Karnataka and submit the same to Branch Office Hubli along with tender form. Tenders having valid MSME certificate along with UAM number are exempted from payment of tender fee.

8. All columns in the tender form should be filled clearly and legibly. Tender form found incomplete in any respect is liable to be rejected.

9. The Godown should be well constructed, with **proper Pakka Approach Roads** from main road to all loading points in the Godown. Godown should also have **Pakka compound wall** on all four sides and it should be as per insurance norms. If there is any delay in giving delivery of F.P bales by way of trucks/containers getting stuck up in the Godowns due to lack of proper *Pakka* roads in the godowns, or for any other reason, then any charges incurred to the Corporation due to delayed delivery or any other charges incurred will be recovered from the Godown rent bills payable.

10. The godown should have proper **Pakka approach road** for easy movement of container trucks and also in between the godown compartments as 40ft containers shall have to be loaded for export purpose.
11. The rent of the Godown shall be calculated at the rate of per bale per month basis excluding GST. The payment shall be made on pro-rata basis only. Payment will be made within 10 days of receipt of bill at branch, by way of RTGS/NEFT. The tenderer shall have to raise the monthly bill on the rates finalized by the corporation and payment will be made after statutory deductions. Monthly bill shall have to be forwarded to Branch Office through CCI representative posted at respective Godown. To calculate the rent, stock (Number of bales stored) on weekly basis on 7^{th}, 14^{th}, 21^{st}, & 30^{th} date of the month shall be taken as bales stored in the month for payment of the rent during the storage as during affecting the delivery.
12. The godown should have proper and adequate fire fighting facilities as stated below:
    - Continuous water supply source such as well, tube well, bore well, underground / overhead tank with proper hydrant system.
    - Fire extinguishers with valid expiry date @ 02 per shutter.
    - Water drums @ 02 per shutter.
    - Sand buckets @ 03 per shutter.
13. Vacating of Godowns: The rent shall be applicable on per bale basis till the entire stock of the Corporation is vacated from the godown. The Godown shall be vacated at any time during the contract period without prior notice.
14. The Godown should have facilities such as **office, watchman, weighbridge** and all other facilities as may be required for the purpose of storage of the bales. It is agreed and clarified that the Godown owner shall not levy any charge for such facilities by way of rent or otherwise and no such charges whatsoever shall be payable by CCI for providing such facilities.
15. At the time of agreement, Godown owner should give **undertaking** that there will be no interference from local Truck Association / Anti Social elements or any other disturbing elements at their godown premises which may hamper smooth dispatch of F.P. Bales/CCI Stock.
16. Corporation will give priority to the godown offered with minimum capacity of 5000 MT.
17. Godowns should have **CCTV cameras** at all the important points such as entry and exit points with at least one month back up facility. The godown owner should ensure that there are no electric installations such as wires, circuits inside the godowns in a manner which would affect the safety of CCI's stocks inside the godowns. If CCTV is not available at the time of tender then the Godown Owner will have to ensure that requirement is fulfilled before agreement of the Godown.
18. Godowns offered to the corporation should preferable be with equally well partitioned pucca compartment.

19. **<u>Proper stacking plan should be attached along with the tender</u>** mentioning each lot of 100 bales lot stacking and number of bales that can be stored. The stack should not be more than 7 stack height. However, the stacking plan shall be as finally decided by CCI representative. At least 2 ft gap should be left in between the lots and while preparing stack plan, godown owner should be prepare the stack plan by ensuring that a gap of at least 2 feet is maintained from the wall to each lot and also at least 2 feet gap in between each lot. No lots should be stacked in front of the shutters. If any wrong stacking is done in violation of the above norms, then the same lots would be re-stacked at the owners risk and cost.

20. The godown should have **adequate and proper arrangements for water storage/availability of water such as overhead tanks/water sump/bore well etc.,** and continuous water supply to the scheduled property and also make bore-well arrangements duly fitted with working power water pumps to facilitate proper fire fighting operations in case of need and also keep ready all other fire fighting arrangements / equipments which may be required in case of any emergency. The godown should have proper and adequate fire fighting facilities as stated below:

    - Fire extinguishers of at least 10kg/ltrs capacity each with valid expiry date @ 02 cylinders per shutter.
    - Water drums (big size) @ 02 per shutter.
    - Sand buckets @ 04 per shutter.
    - Water Buckets @ 04 per shutter.
    - No-smoking board in each prominent wall of the Godown
    - Name of the Godown/Compartment/ to be written in the wall of the Godown clearly

21. There should not be **electric connections** in the godowns. While engaging the godowns, the godown owner should obtain a certificate from local electrical department (A.E/D.E) mentioning that all the electrical wires are disconnected and there is no electricity inside the godowns. The certificate should be submitted to the Corporation at the time of engaging the godowns.

22. There should not be any **water leakages** inside the godown and if any damages to the stock occurred due to water leakages shall be liable to be recovered from godown owner/management. In case of any repair required for the godown, the same should be repaired without any delay. All the ventilators (upper side and windows) should be sealed properly so that no birds such as pigeons shall enter inside the godowns. In case any such deficiency is observed, the godown owner is liable to bear the penalty as imposed by the Corporation. The loss caused to the Corporation's stock will be recovered from the godown owner/management/service provider.

23. The godown owner should provide **dunnage material** free of cost prior to stacking of bales so that the lower layer of bales does not get affected by dust/water. The godown owner should also ensure that the godown space to be provided to the corporation for storage of FP bales is handed over with well neat and clean conditions & does not get contaminated by any kind of foreign material.

24. Sufficient **Trolleys** and adequate arrangements for the weighment of the goods of CCI should be made by the godown owner and he shall also maintain adequate number of weighing scales duly certified by weights & measures department of the Government.

25. The godown owner shall bear and pay regularly the lease rent, if it is on lease land revenue, property tax, non agricultural tax and/or other taxes and outgoings payable with respect to the scheduled property and shall ensure that no such taxes/outgoings shall remain in arrears at any point of time. Further, the godown owner hereby agrees and undertakes to keep the scheduled properly during the pendency of this agreement free from all encumbrances, claims and demands of whatsoever nature.

26. Insurance of stocks shall be covered by the Corporation and the godown owner will ensure and keep the scheduled property insured during the period of this agreement at their own costs and expenses and shall give a copy of Insurance Policy and renewals thereof to the CCI for its record. In case of any mishap the Corporation will not be liable to make good the losses if any to the godown.

27. The lock & key of the godowns shall be under the custody of CCI. In case of management under CWC, Lock & Key would be under the custody of CWC Management.

28. The godown shall be hired on the basis of requirement, its cost effectiveness and after inspection for suitability of storage of Corporation's stocks and the decision taken in this regard by the Corporation shall be final and binding on all.

29. Before engaging the godown, survey will be done by CCI officials. Only after the godown is found to be satisfactory in the survey, then only agreement will be made with the godowns which are found to be satisfactory.

30. Godown owner/management should have their own hamalies or they should ensure that sufficient hamalies remain available at godown premises for Corporation's work. The Corporation will engage the labour contractor for job work at hired godowns for handling of bales in due course. In case the godown owner is the labor contractor for the godowns, then the loading rates for CCI buyers will be the same as that of the rates of F.P bales quoted by the labour contractor for CCI and there should not be any escalation n the F.P bales loading rates for the CCI buyers.

31. The godown owner shall ensure that the job work contractor to take worker's insurance policy with the Insurance Company by paying premium and they shall not claim any amount on account of this from the Corporation. Corporation is in no way responsible for any accident, during the contract period and the job work contractor / Godown owner will also not claim any compensation for the same from the corporation.

32. Godowns lacking in any of the required infrastructure facility would be liable for deduction as per the enclosed deduction chart.

33. Hamali expenses will be borne by the Corporation towards carrying, stacking, de-stacking and weighment charges. Hamali rates will be paid as being paid at other CWC/KSWC/Private godowns as finalized by CCI in same area/nearby area and the details which can be had from our branch office on any working day during working hours.

34. The godown owner shall have to follow all the acts/ rules applicable in the State of Karnataka pertaining to warehouses and Corporation will be not responsible for any violation of the same. Necessary certificates should be provided at the time of engaging the godowns if required.

35. The godown owner has to enter into an agreement on Rs.100/- non judicial stamp paper after confirmation by the Corporation. The agreement shall commence in force from the date the Corporation enters into possession of the schedule property for storage of its bales and shall terminate immediate on the next day of final delivery of goods of the schedule property. The godown shall be vacated at any time during the contract period without prior notice.

36. CCI reserves its right to accept or reject partly or fully any or all tenders without assigning any reason thereof, but on enquiry reasons for rejection of tender will be informed.

37. Financial bid will be opened for only those tenders who have qualified in the technical bid.

D E C L A R A T I O N

I/We hereby undertake to abide by all the terms and conditions of the tender supplied by the Corporation and a copy annexed herewith duly signed.

We agree with the above Terms and conditions

Name & Signature
of the Tender with seal

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Place:
Date:

Witness1 : Name _____

Sign _____

Full address _____

Witness2 : Name _____

Sign _____

Full address _____

CHECKLIST FOR TENDERERS

1) Xerox copy of PAN Number.

2) Xerox copy of GST Number (If Registered under GST) In case the Godown is not registered under GST at the time of submission of Tender, then an undertaking must be given by Godown owner/management /service provider that, if as per GST Provisions, in future, it is required to get themselves registered under GST, they will get themselves registered under GST.

3) Stack plan and sketch of godown location.

4) Tender to be submitted in two bid system A & B in two separate sealed envelopes duly marked as **"Bid-I (Technical)** and **Bid-II (Financial)"** and then place the two sealed envelopes in one **ENVELOPE-C** duly sealed and superscribed as **"TENDER FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P.COTTON BALES FOR 2019-20 SEASON"** addressed to DEPUTY GENRAL MANAGER, The Cotton Corporation of India Ltd., Hubli.

5) Copy of MSME certificate (if party is registered with MSME) along with UAM number.

6) No objection certificate from District Fire Department. (If Applicable). If not applicable then a undertaking is to be given by Godown owner stating that NOC from District Fire Department is not require.

7) Godown owner should give **undertaking** that there will be no interference from local Truck association / anti social elements or any other disturbing elements at their godown premises which may hamper smooth dispatch of F.P. Bales.

8) Certificate from local electrical department (A.E/D.E) mentioning that all the electrical wires are disconnected and there is no electricity inside the godowns. (if not given at the time of tender, then it should be give before taking possession of godown.

TENDER FORM FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P BALES FOR THE COTTON SEASON 2019-20

1	Name of Godown (in case of more number of godowns in the premises, specify the godown names separately along with premises name)		
2	Name of Godown Owner (Individual, Companies, Institutions etc.) Registration certificate from concerned Register to be enclosed in case of companies and institutions.		
3	Contact Number (Mobile no.)		
4	PAN No. (Xerox copy to be enclosed)		
5	GST Registration No. (Xerox copy to be enclosed, If Registered),		
6	Full address landmark of Godown along With landmark		
7	Availability of Weigh bridge, its Capacity & working Condition (Tonnes), If no, Please specify nearest weigh bridge and its distance	Yes / No	
8	Whether CCTV Cameras with at least one month backup facility installed or not. If Yes, Please specify points where installed	Yes /No	
		No. of cameras	
		Points	
9	Nearest fire station and its distance With address and Contact numbers	Fire Station:	
		Distance from Godown:	
10	Availability of a) Pakka Boundary wall (4 sides) b) Pakka approach roads from main road to all loading points of the godown.	Yes / No Yes / NO	
		Contact no:	
11	Firefighting facility :		
	(a) Availability of water source (Well, Tubewell, Borewell, tank etc.)		
	(b) Water storage tank and its capacity	No's	Storage Capacity in Ltr
	(c) Availability of hydrants (No. of water hydrants available	Yes/No	Number of hydrants

	With hosepipe with nozzle)	
	(d) No. of fire extinguishers/	No. of fire extinguishers: ____ No. of sand buckets: ____ No. of water drums: ____
12	Whether Hamalies for handling of cotton bales are available or not	If yes, Number of hamalies _____
13	Iron Trolleys should be provided for handling of Cotton Bales at the time of receipt /delivery of bales in the ratio of 01 trolley for each 2000 bales	Available / Not available If yes, Number:_____
14	Storage capacity offered to CCI for storage (in Cotton bales) (1 bale can be accommodated in 2.5 sq. ft approx.)	Total Capacity available in cotton bales: ____ No. of compartments: ____ Capacity offered to CCI in bales: ____
15	Whether Stack Plan attached & Sketch of the Godown Location	Yes / No
16	Whether any HT/LT lines are passing through the godown premises	Yes / No
17	Whether godown is having No Objection certificate from State Fire Department. (If Yes, attach copy)	Yes / No
18	Details of EMD (EMD of Rs.._____ for each Godown premises)	**DD No: _____ Date:_____**

We accept all terms and conditions of tender.

Place:_____ Authorized Signature _____

Date:_____ with Stamp & Seal

THE COTTON CORPORATION OF INDIA LTD
BRANCH OFFICE: HUBLI

BID-II (FINANCIAL)

TENDER FORM FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P BALES FOR THE COTTON SEASON 2019-20

Name of the Godown:	
Rate per bale per month Inclusive of all taxes (excluding GST)	Rs.:_____ (in words)_____

I/We agree to all the Terms and Conditions appended to the Tender and declare to abide by the same. As provided in the Terms, I shall sign the written agreement for execution of all assigned to me by the Corporation.

Place:_____ Date:_____

Authorized Signature _____
With Seal
Name of Signatory: _____

Mobile No. _____
Address Stamp: